The Sanborn City Council met in open session Monday, April 10th, 2023 in the Donald Kroese Council Chambers. Mayor Randy Lyman called the meeting to order at 5:00 p.m. with the following Council present: Brian Visser, Aaron Wiekamp, Larry Reitsma, and Jerry Back. Council members absent: Tim Devitt. Others present: Lavonne Daggett, John and Donna Farrell, Alan Visser, Adam Roelfs, Amber Rogers, and Jim Zeutenhorst.

Motion Back, seconded by Reitsma to approve the agenda. Roll call was taken.

**Vote results:**

Ayes: 4 / Nays: 0

Visitors John and Donna Farrell discussed their concern for young children under the age of 16 operating golf carts on City streets. Mayor Lyman advised that he would ask the Police Department to keep any eye out. Golf Carts are only to be operated by licensed drivers. It was the consensus of the Council to revisit the ordinance regarding golf carts as well.

Lavonne Daggett expressed her concerns with moving the tree recycling center to the old Joe's property. She feels that it would be too close in proximity to nearby homes and is concerned about potential issues with wildlife and rodents. Members of the committee formed to discuss options for the tree recycling center, Reitsma and Visser, informed the council of their findings after speaking with nearby farm land owners. There is a parcel of land that may be an option in the next 12 months. Because of their findings, it was the consensus of the Council to leave the tree recycling center at it's current location. Ash trees that are removed this spring and summer from the parks and city right-of-ways will be hauled to the old Joe's property to leave enough room at the current site for residents to utilize. Residents will not be permitted to use the old Joe's property and proper signage and blockades will be provided at the site to keep the public from using the property.

Alan Visser inquired about the vacation of the remaining portion of Orange Street that sits adjacent to his home. It was the consensus of the Council to proceed with the vacation process.

Motion Back, seconded by Visser to approve the consent agenda. The following consent agenda items were approved: a. Approve Minutes of March 13th, 2023 Meeting b. Approve Minutes of March 27th, 2023 Special Meeting c. Approve April 2023 Bills d. RESOLUTION #2023-08 "A RESOLUTION TO PROVIDE ECONOMIC DEVELOPMENT ASSISTANCE TO THE SANBORN DAYCARE ASSOCIATION" Roll call was taken.

**Vote results:**

Ayes: 4 / Nays: 0

Visser introduced Resolution #2023-09 "A RESOLUTION FINALLY APPROVING AND CONFIRMING PLANS, SPECIFICATIONS FORM OF CONTRACT, AND ESTIMATE OF COST FOR THE WWTP MCC REPLACEMENT PROJECT" and moved the same be adopted. Seconded by Wiekamp and roll call was taken.

**Vote results:**

Ayes: 4 / Nays: 0

Reitsma introduced Resolution #2023-10 "A RESOLUTION AWARDING CONTRACT FOR CONSTRUCTION OF THE WWTP MCC REPLACEMENT PROJECT" and moved the same be adopted. Seconded by Wiekamp and roll call was taken.

**Vote results:**

Ayes: 4 / Nays: 0

A discussion was held regarding the City's general insurance. The annual premiums have increased significantly, and one of the options presented was to raise the property and liability deductible from $5,000 to $10,000. It was the consensus of the Council to keep the deductible at $5,000 due to the volume of properties on the policy.

Zeutenhorst provided the Council with updates on the following:

* Gary Kurth of DGR Engineering is still working with Braun Intertec to get the construction permit for the storm water drainage project under the railroad tracks.
* Zeutenhorst asked the Council their thoughts on options for the Maris Estates Pond. It was the consensus to consult with insurance before making any recommendations or decisions.
* Gary Kurth of DGR plans to stake out the next street slated for development at Maris Estates. Zeutenhorst proposed using the dirt currently sitting behind the Wolfswinkel home during the development of that street.

Motion Back, seconded by Reitsma to set a date for a public hearing for the sale of city property to Luke Dagel. The hearing will take place May 8th, 2023 at 5:00 p.m. in the City Hall Council Chambers. Roll call was taken.

**Vote results:**

Ayes: 4 / Nays: 0

There being no further business to come before the Council, Motion Back, seconded by Reitsma to adjourn at 7:00 p.m. The next regularly scheduled Council meeting will take place on Monday, May 8th at 5:00 p.m. in the Council Chambers at City Hall. Roll call was taken.

**Vote results:**

Ayes: 4 / Nays: 0

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| --- | --- | --- |
| A&M Services, Inc. | Operating Supplies | $55.10 |
| A.H. Hermel Company | Office Supplies | $42.48 |
| Access Systems | Monthly Dues | $595.45 |
| ACCO | Chemicals | $4,090.40 |
| \*Aflac | Insurance Premiums | $254.52 |
| \*Airgas USA, LLC | Operating Supplies | $306.80 |
| Associated Computer System | Monthly Dues | $350.00 |
| AT&T | Phone Service | $155.89 |
| Bomgaars | Clothing Allowance | $372.94 |
| \*Bound Tree Medical, LLC | Operating Supplies | $163.99 |
| Brommer Sanitation | Garbage Charges - Mar | $9,214.39 |
| City of Hartley | Contract Work - PD | $555.00 |
| City of Sheldon | Contract Work - Ambu. | $1,050.00 |
| \*Clayton Energy/PEFA | Gas Purchase | $154,340.20 |
| Copper Cottage | Building Maintenance | $549.69 |
| \*Dekoter, Thole, & Dawson | Legal | $1,300.00 |
| \*Delta Dental | Insurance Premiums | $502.60 |
| DGR Engineering | Engineering | $5,071.08 |
| \*Equitable Life Insurance | Insurance Premiums | $260.79 |
| Fair Manufacturing | Equipment Maintenance | $980.00 |
| Fast Lane Motor Parts, LLC | Vehicle Maintenance | $221.86 |
| Fire Service Training Bureau | Training/Safety | $50.00 |
| Foundation Analytical | Testing - Chemicals | $4,319.25 |
| GPM Enviornmental | Op Supplies/Equip Maint | $1,633.12 |
| Growmark FS | Chemicals | $884.80 |
| Harry's Motor Ltd. | Equip Maint/Op Supp | $894.44 |
| IAMU | Dues to Organizations | $3,647.00 |
| \*ILEA | Legal | $350.00 |
| \*IPERS | IPERS - Feb Wages | $8,980.75 |
| Jack's Uniforms & Equipment | PD Uniforms/Equipment | $1,767.46 |
| Janitor's Closet | Cleaning Supplies | $148.02 |
| JElectric | Equipment Maintenance | $422.50 |
| Keystone Laboratories | Wastewater Testing | $24.00 |
| Kurita America, Inc | Chemicals | $2,589.81 |
| Marcus News | Publications | $927.51 |
| MidAmerican Energy | Utilities | $10.97 |
| Nebraska Mun Power Pool | Dues to Organizations | $6,014.00 |
| NMDG | Legal | $1,924.18 |
| Northwest Glass LLC | Building Maintenance | $499.97 |
| Office Elements | Office Supplies | $275.95 |
| P&K Pest Control | Building Maintenance | $180.00 |
| Pitney Bowes | Quarterly Meter Dues | $180.00 |
| Pitney Bowes | Postage for Meter x 2 | $1,000.00 |
| Plumbing & Heating Wholesale | Meter Supplies | $129.20 |
| Premier Communications | Internet | $34.74 |
| Sanborn Building Center | Building Maintenance | $79.80 |
| Sanborn Foods | Operating Supplies | $170.23 |
| Sanborn Hardware & Rentals | Build Maint/Equip Maint | $1,249.48 |
| Sanborn Municipal Utilities | Utilities | $30,958.79 |
| Sanborn Propane & Oil | Fuel Barrel | $3,165.37 |
| \*State of Iowa | Withholding Tax - Feb | $1,849.06 |
| \*State of Iowa | Water Excise Tax - Feb | $5,710.98 |
| \*State of Iowa | Sales Tax - Feb | $4,766.47 |
| Super HiTech | Equipment Maintenance | $294.25 |
| TCA | Phone/Internet | $879.55 |
| TownCloud | Annual Dues | $1,140.00 |
| Uline | Operating Supplies | $137.89 |
| United Healthcare | Insurance Premiums | $263.13 |
| Unity Point Clinic | Safety | $84.00 |
| USA Blue Book | Operating Supplies | $218.67 |
| \*Verizon Wireless | GIS Line/PD Jetpacks | $638.38 |
| Verizon Wireless | Phone Service | $24.36 |
| Verizon Wireless | Phone Service | $80.04 |
| Visa | Op Supp/Travel/Training | $452.60 |
| Weld Testing & Consulting | Training/Safety | $750.00 |
| \*Wellmark | Insurance Premiums | $13,255.96 |
| Western Iowa Tech | Training - Academy | $5,402.00 |
| ZFI | Dues to Organizations | $175.50 |
| Ziegler | Equipment Maintenance | $1,957.36 |
| **Totals:** |  | **$291,024.72** |