The Sanborn City Council met in regular session Monday, November 13, 2023, in the Donald Kroese Council Chambers. Mayor Randy Lyman called the meeting to order at 5:00 p.m. with the following Council Members present: Tim Devitt, Larry Reitsma, Brian Visser, and Aaron Wiekamp. Others present: Jim Zeutenhorst, Adam Roelfs, Wendy Reed, Samantha LaCoe, Sherri Power, Marlin Sjaarda, and Alan Visser and son.

Motion Wiekamp, seconded by Visser to approve the agenda. Roll call was taken. Vote results: Ayes 4 /Nays 0

Sanborn resident Sherri Power shared with council her dissatisfaction with the city’s advertising of last’s weeks city/county election.

The Mayor of the City of Sanborn announced that this was the time and place for public hearing on the matter of the “PROPOSAL TO VACATE ORANGE STREET AND CONVEY VACATED ROADWAY TO ALAN AND BRIANA VISSER.” The property involved is described as follows:

All that part of vacated Orange Street adjacent on the North of Lot One (1) and Lot Ten (10), Block Three (3), Fairview Addition to the City of Sanborn, O’Brien County, Iowa.

After vacation of the above-described property the City Council will convey said property to Alan and Briana Visser on the following conditions:

Alan and Briana Visser pay for all attorney fees, closing costs, and recording fees for the vacation and transfer of this property. The City will not provide an abstract for this property. The transfer documents shall provide that the City will retain an easement on the property for utility purposes. The conveyance will be by Quit Claim Deed.

At this time, all interested persons could appear and file objections to the vacation and conveyance of the above-described properties by the City of Sanborn, O’Brien County. The mayor then asked the Clerk were there any written objections filed by a resident or property owner of the municipality to the vacation and conveyance of the above-described property. The Clerk advised the mayor that no written objections had been filed. The mayor then called for oral objections to the sale of the above-described real estate and none were made. Whereupon, the Mayor declared the time for receiving oral and written objections to be closed.

Councilperson Devitt introduced the Resolution 2023-29 entitled "RESOLUTION FOR GRANT OF EASEMENT” and moved that the same be adopted. Councilperson Back seconded the motion to adopt. The roll was called and the vote was: Ayes 4/Nays 0.

A motion was made by Devitt and seconded by Visser to approve the consent agenda. The following consent agenda items were approved: a. Approve minutes of October 9 meeting b. Approve November Bills c. Liquor License renewal for Jay’s d. Liquor License renewal for Rails e. Golf Board Appointment of Zach VandeKamp f. Sanborn Volunteer Fireman Applicant Chris Schmidt g. Resolution @2023-30 Payment Policy for Returned/Cancelled Payments h. T.Enger Completion of Grade II Waste Water Certification Wage Increase i. Library Board Appointment of Joan Klein Ayes 4/Nays 0.

Zeutenhorst has met with DGR at the golf course/Miller Park irrigation pump house to go over possibilities on upgrades/improvements. The AMPI easement for their wastewater pretreatment line is wagering on an open matter regarding the water tower painting done in 2022. Zeutenhorst mentioned the possibility of a second meeting in November to amend the Urban Renewal Plan. Zeutenhorst asked for Council’s consensus on funding lot sale rebate incentives, going back to enterprise splitting, versus the improvement fund, saving the improvement funds for new streets. Lastly, he reported from the Light Plant and Telecommunications Board, that they are reviewing their deposit policies (as it pertains to new customers) in light of the new advertising measure implemented by Premier Communications affecting just the town of Sanborn residents.

Clerk Reed asked for approval of two state required reports. Motion made by Devitt, seconded by Visser, approving Resolution 2023-27 Approving the FY23 Annual Urban Renewal Report. Ayes 4 /Nays 0. Motion made by Reitsma, seconded by Devitt, to approve Resolution 2023-28 Approving the FY23 Street Finance Report. Ayes 4 /Nays 0.

Mayor Lyman, acting as the Sanborn Fire Department’s Chief, reported that the department was recently called out to 2 separate rural fires, both of which they were called back out to, where the insurance company/policy coverage was not enough to cover the invoices. He had called around to other departments and discussed at the annual townships meeting just held only to learn Sanborn is not alone. He also reported that the fees for service for the Sanborn Fire Dept. are undeniably lower than the area average. It’s unclear how the department can hold teeth on unpaid fire fees but all attempts to collect call costs will be used. Adam Roelfs and Zeutenhorst shared that Sanborn will be adding a different, used, snowplow to its fleet this season; found in LaCrosse, WI. Devitt provided Council with a layout design the recreation center enthusiasts have come up with. Light discussion ensued over the proposal of a Sanborn Rec Center located in the old Presbyterian Church, including security, safety, accommodations, usage and hours. Zeutenhorst has learned that the Golf Board is anticipating having no restaurant next season. Offers have been made to both Kevin and Tanya for 2024 grounds keeper and proshop/bar manager. Cold mix was also suggested to Roelfs, to try to have some potholes filled before bad weather.

There being no further business to come before the Council, Motion Visser, seconded by Reitsma to adjourn at 6:22 p.m. The next regularly scheduled meeting will take place on Monday, December 11 at 5:00p.m. in the Council Chambers at City Hall. Roll call was taken. Vote results: Ayes 4 /Nays 0

Attest:

Randy Lyman Mayor

Wendy Reed

City Clerk

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| --- | --- | --- |
| A&M Laundry, Inc. | SGCC/Shop Towel service | $324.89 |
| \*Access Systems | Monthly Copier Lease | $495.98 |
| \*AirGas | EMS/Pool Cylinder rentals | $417.35 |
| AirGas | EMS Cylinder rental | $190.30 |
| A.H.Hermel Co | Breakroom Supplies | $64.62 |
| ACCO | WT-Liquid Chlorine | $3,906.40 |
| AgriVision | ST-Oil/filter/belt | $167.98 |
| Alpha Wireless | PD/Fire-Antenna replacement/pager case | $150.75 |
| Arnold Motor Supply | ST-lacquer thinner | $95.22 |
| \*Associated Computer Systems | Serenity/AMP Dues | $545.75 |
| \*AT&T Mobility | Fire/Amb Tablets (Oct/Nov) | $311.78 |
| \*Baker & Taylor Books | Adult/Childrens Books | $1,476.61 |
| Bob & Scott's | SGCC Food Purchase | $630.02 |
| \*Bomgaars | Employee Clothing Allow/Golf grounds maint. | $857.04 |
| \*Brommer Sanitation | Monthly Garbage/REC Sept | $10,161.47 |
| Brommer Sanitation | Monthly Garbage/REC Oct | $10,268.10 |
| \*Brommer Sanitation | LIB-Monthly GB Service | $35.25 |
| Casey's Bakery | Clubhouse Bakery | $95.67 |
| \*Cengage Learning | LIB Books | $131.20 |
| \*City of Sheldon | Ambulance Coverage | $1,750.00 |
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| \*Clayton Energy Corp | Gas Commodity | $38,500.39 |
| Core & Main | ST/WT-tree dump supplies/wt meter supplies | $2,569.16 |
| \*Core-Mark | SGCC Food Purchase | $310.27 |
| CW Suter & Son | Pool-Annual Service Agmt | $1,425.00 |
| DeBauche Truck & Diesel | 2011 International Snowplow | $61,000.00 |
| DeKoter, Thole, & Dawson | Legal-Admin | $150.00 |
| \*Demco, Inc | Lib office supplies | $126.55 |
| DGR Engineering | GAS/WWTP Engineering | $2,521.00 |
| Diamon Vogel | ST-Marking paint | $296.95 |
| Don's Auto | PD/WT/SGCC/Fire-equipment repair | $866.82 |
| Environmental Systems Research | ArcGIS Annual Subscription | $550.00 |
| Environmental Equipment & Serv | ST-Sweeper brooms | $783.64 |
| \*Equitable Life Insurance | Insurance Premiums | $355.38 |
| Farmers Coop Society | WWPT-24D Amine | $201.84 |
| Farmers Market | WT Main Project - ARPA/PARK-Campground Water/Sewer | $56,002.29 |
| Ferguson Waterworks | WT - Meter Acct | $4,241.18 |
| \*Fintech | SGCC-Johnson Bro's Beverage | $23.13 |
| \*Foundation Analytical Lab | Testing | $734.00 |
| Foundation Analytical Lab | Testing | $1,947.00 |
| \*George Schmidt | Reimb: Bomgaars-clothing allow | $267.05 |
| \*Gordon Flesch Co | LIB-Q3 copies fees/annual service agmt | $427.95 |
| Groebner & Assoc | GAS-Meter supplies | $982.10 |
| Groves Emergency Lighting | PD-Install Camera System | $325.00 |
| Heath Consultants | GAS-Odorator | $494.76 |
| \*IA Dept of Revenue | Sales Tax | $8,186.33 |
| Iowa Information | Publications/Advertising | $149.00 |
| Iowa One Call | Locates | $45.00 |
| IA Rural Water | Dues | $355.00 |
| \*IPERS | IPERS | $11,405.44 |
| IA Utilities Board | GAS-FY23 Direct Assessments | $1,041.00 |
| Jack's Uniforms & Equip | PD-Uniform | $164.84 |
| JESS Food Service | SGCC - equipment service | $301.50 |
| Jelectric Inc | WWTP-East Lift generator service | $5,105.25 |
| Jennings Buildings | PD-Card Refills | $80.00 |
| John & Amy Jo VanderHaag Living Trust | Tax Rebate Year 1 | $23,865.37 |
| K&J Curb Grinding | ST-Curb Grinding | $352.00 |
| Kevin Koerselman | SGCC-Used Power washer | $750.00 |
| KENCO Fire | FIRE-SCBA Cylinders (5) | $2,770.00 |
| Kurita | WWTP-Kurifloc | $10,861.30 |
| M Design & Promotions | Office Supplies | $355.00 |
| M&T Fire & Safety | FIRE-Enforcer Foam | $2,250.00 |
| Marcus News | Publications/Advertising | $682.12 |
| \*Mastercard | Library Charge: DVD/CD/Puzzle | $86.88 |
| MidAmerican Energy | Border Station Utilities | $12.05 |
| Michael Todd & Co | ST-Tree Dump Signage | $742.15 |
| Microbac Laboratories | WWTP-Testing | $24.00 |
| \*Motorola Solutions | PD-Camera System | $21,185.28 |
| 610 Depot (Ryden/Napa) | SGCC/WT/WW/GAS/Park/CEM/Shop/CityHall | $5,448.50 |
| NCL of Wisconsin | WWTP-Lab supplies | $53.29 |
| Neal Chase Lumber | SGCC-grounds supplies | $18.50 |
| \*Northern Lights | SGCC Food Purchase | $2,106.92 |
| \*NWILC | Area Meeting registration | $20.00 |
| Northwest Glass Co | SGCC-Basement Door replacement | $6,852.34 |
| Northwest IA Solid Waste Agency | Fall cleanup-electronic/appliance recycling | $465.00 |
| Office Elements | Office Supplies | $424.74 |
| \*O'Brien Co. Extension | Cont.Ed. Pest Control | $115.00 |
| P&K Pest Control | Monthly Maintenance (City Hall/WWTP/MP SGCC) | $453.00 |
| \*Postmaster | Postage - Utility Billing | $198.78 |
| Premier Communications | Gas Border Station | $35.41 |
| Rick Marnell | WWTP-Trailer/tank | $350.00 |
| Sanborn Building Center | SGCC/ST-lumber | $125.64 |
| \*Sanborn Foods | Lib-Program/cleaning supplies | $32.57 |
| Sanborn Foods | Office/REC/Park/Comm.Ctr | $268.00 |
| \*Sanborn Municipal Util. | Library utilities | $174.58 |
| Sanborn Municipal Util. | Utilities | $30,817.66 |
| Sanborn Propane | SGCC/City-Bulk fuel | $4,255.96 |
| \*Secretary of Station | Notary Application | $30.00 |
| \*Samantha LaCoe | Reimb-Lodging/Academy testing | $129.92 |
| Sensit Technologies | GAS-meter calibration | $418.66 |
| Sally Smith | Reimb-PARK/REC supplies | $37.32 |
| TCA | Phone/Int | $1,409.80 |
| \*TCA | Library Phone/Internet | $77.30 |
| The Toro Co | Course Mower Mnthly Maint. Agmt | $242.00 |
| \*Verizon Wireless | GIS Line/PD Jetpacks/PD 2 lines/Mike D.Cell | $268.66 |
| VISA | Public Works Charge-ST Clothing Allow | $227.04 |
| VISA | City Charge:SGCC/Admin/Office/PD/Fire | $5,188.62 |
| Visser Gravel | 1" Crushed Concrete - ARPA | $587.89 |
| Visser Bro's Plumbing | WT-Control Board repair | $1,017.60 |
| Wendy Reed | Reimb-Mileage TIF Wksp | $172.20 |
| \*Wellmark | Insurance Premiums | $14,685.72 |
| Yesterday's Memories | Tax Rebates | $29,780.04 |
| Zeutenhorst, Jim | Reimb-Law Wksp Meal/Fuel | $218.68 |
| \*Zeutenhorst Financial | Q3 Ease/Monthly Cobra service | $188.25 |
| Ziegler, Inc | MP/SGCC-Irrigation ST-Sweeper repair | $8,024.38 |
| **Totals:** |  | **$414,617.32** |