June 28, 2023

The Sanborn Electric and Telecommunications Board met in regular session Wednesday,

June 28, 2023, at 12:00 p.m. at Sanborn City Hall. Board members present: Terry Boelter, Rick Maranell, and Josh Rydberg. Others present: Jim Zeutenhorst.

Motion Boelter, seconded by Maranell to adopt the agenda. Motion carried 3-0.

Motion Maranell, seconded by Boelter to approve the minutes of the May 31, 2023,

Board Meeting. Motion carried 3-0.

Motion Maranell, seconded by Boelter to approve the following bills for payment:

Motion carried 3-0.

|  |  |  |  |
| --- | --- | --- | --- |
| **Bill List - Sanborn Municipal Light Plant** | | | |
| **Meeting Date - 06-30-2023** | | | |
|  | **GENERAL FUND:** |  |  |
|  |  |  | **Amount** |
| **\*** | Ahlers and Cooney, PC | Legal services - transmission franchise renewal, staff review letters | $410.00 |
| **\*** | City of Sanborn | City Hall bills split for May 2023 | $3,809.78 |
| **\*** | City of Sanborn | Transfer in lieu of tax - for 2021 electric revenue | $78,500.00 |
| **\*** | DGR Engineering | Electric generation, franchise renewal | $7,204.99 |
| **\*** | EFTPS - 941 | FICA, Medicare & Federal taxes | $7,254.86 |
| **\*** | Iowa Department of Revenue | Sales Tax - April 2023 | $6,260.07 |
| **\*** | Iowa State Bank | H.S.A. contrib. by employees | $200.00 |
| **\*** | IPERS | IPERS for May 2023 wages | $6,908.77 |
| **\*** | Marcus News | Publish Board minutes, advertising | $97.57 |
| **\*** | Midwest Spray Team | Vegetation control - substation, LP yard and building | $695.00 |
| **\*** | Missouri River Energy | Annual meeting registration - Jim Z. | $75.00 |
| **\*** | Missouri River Energy | Purchased power | $85,727.97 |
| **\*** | Ryden, Inc. (NAPA) | Plant maint. | $106.98 |
| **\*** | Sanborn Daycare | Donation | $425.00 |
| **\*** | Sanborn Hardware & Rentals | Plant maint. | $229.02 |
| **\*** | Sanborn Municipal Utilities | Utilities - warehouse, plant, substation | $524.23 |
| **\*** | Sanborn Savings Bank | H.S.A. Contrib. by employees | $800.00 |
| **\*** | Schwebach Tree Service | Stump grinding | $37.80 |
| **\*** | Skarshaug Testing Lab | Safety | $266.03 |
| **\*** | The Community Agency | Phone/Internet/Cable | $448.06 |
| **\*** | Visa | Meeting expenses, lodging, training, fuel | $1,553.67 |
| **\*** | Visser Gravel & Excavating | Plant maint. - pea rock | $431.15 |
| **\*** | WAPA | Purchased power | $25,680.52 |
| **\*** | Wesco | Inventory - replacement transformer for FCS | $31,565.00 |
|  |  |  | **$259,211.47** |
|  |  |  |  |
|  | **MISC.** |  |  |
| **\*** | Meter Deposit Refunds | One refund | $380.00 |
|  |  |  | **$380.00** |
|  |  |  |  |
|  | **EMPLOYEE BENEFIT FUND:** |  |  |
| **\*** | Aflac | Aflac - May 2023 payroll deductions | $296.90 |
| **\*** | Delta Dental | Dental Ins. coverage for July 2023 | $133.34 |
| **\*** | Equitable Financial Life Insurance | Life/AD&D, LTD/STD - for July 2023 | $155.25 |
| **\*** | Iowa State Bank | HSA Contrib. for May 2023 | $100.00 |
| **\*** | Sanborn Savings Bank | HSA Contrib. for May 2023 | $317.00 |
| **\*** | Wellmark | Health Ins. Coverage for July 2023 | $5,610.12 |
|  |  |  | **$6,612.61** |
| **\*** | Checks issued prior to meeting. |  |  |
|  | **TOTAL ALL FUNDS:** |  | **$266,204.08** |

**Month Ending May 2023:**

*Revenue:* $214,398.15

*Expense:* $272,312.58

Motion Maranell, seconded by Boelter to approve the following May 2023 reports:

Financial Report, Purchased Power Report, and Sales and Revenue Report. Motion carried 3-0.

Maranell introduced RESOLUTION #2023-05 “A RESOLUTION ESTABLISHING SALARIES FOR SANBORN ELECTRIC & TELECOMMUNICATIONS UTILITY EMPLOYEES” and moved the same be adopted. Seconded by Boelter, and upon the roll being called the following named members voted:

AYES: Boelter, Maranell, Rydberg

NAYES: none

Motion carried: 3-0

Boelter introduced RESOLUTION #2023-06 “A RESOLUTION AUTHORIZING

ENTERING INTO AN AGREEMENT FOR PROFESSIONAL SERVICES WITH DGR ENGINEERING FOR GENERATOR FEASIBILITY STUDY” and moved the same be adopted. Seconded by Maranell, and upon the roll being called the following named members voted:

AYES: Boelter, Maranell, Rydberg

NAYES: none

Motion carried: 3-0

There being no further business, motion Maranell, seconded by Boelter to adjourn at 1:05 p.m. Motion carried 3-0.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Josh Rydberg, President of Board

Prepared by Michelle Vos