December 19TH, 2018

The Sanborn Electric and Telecommunications Board met in regular session Wednesday,

December 19th, 2018 at 7:00 a.m. at Sanborn City Hall. Board members present: Jim Cravens, Terry Boelter, and Rick Maranell. Others present: Evan Leebens, Karen Weeden, and Jim Zeutenhorst

Motion Boelter, seconded by Maranell to adopt the agenda. Motion carried 3-0.

Motion Boelter, seconded by Maranell to approve the November 28th, 2018 minutes and approve the following bills for payment. Motion carried 3-0.

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|  | **GENERAL FUND:** |  |  | |
| **\*** | Alpha Wireless | Plant Maint. - Radio case and batteries | $261.00 | |
| **\*** | Boelter, Dr. Terry | Meeting Expense - 2018 Board of Trustees | $275.00 | |
| **\*** | Border States Electric Supply | Safety, Distribution Maint. | $568.83 | |
| **\*** | City of Sanborn | City Hall Expenses for November | $3,578.86 | |
| \* | City of Sanborn | Annual Donation | $36,000.00 | |
| \* | Cravens, James | Meeting Expense - 2018 Board of Trustees | $275.00 | |
| **\*** | EFTPS | FICA, Medicare & Federal taxes | $5,172.91 | |
| **\*** | EFTPS | IPERS for November 2018 | $3,467.58 | |
| **\*** | Hulstein Excavating | Building Improvement - Light Plant paving | $23,970.00 | |
| **\*** | Iowa Department of Revenue | Sales Tax | $2,986.00 | |
| **\*** | Iowa State Bank | HSA Employee Contribution | $40.00 | |
| **\*** | Maranell, Rick | Meeting Expense - 2018 Board of Trustees | $300.00 | |
| **\*** | Marcus News | Advertising | $110.54 | |
| **\*** | Missouri River Energy | Purchased Power | $90,922.33 | |
| **\*** | Sanborn Chamber of Commerce | Chamber Dollars - Employee Christmas Gifts | $900.00 | |
| **\*** | Sanborn Chamber of Commerce | Chamber Dollars - Lighting Contest Winners | $75.00 | |
| **\*** | Sanborn Daycare | Donations | $325.00 | |
| **\*** | Sanborn Hardware | Plant Maint. | $78.40 | |
| **\*** | Sanborn Municipal Utilities | Plant Maint - Utilities: Plant, Substation, Warehouse | $1,344.22 | |
| **\*** | Sanborn Propane & Oil | Transp. Expense | $398.58 | |
| **\*** | Sanborn Savings Bank | HSA Employee Contribution | $200.00 | |
| **\*** | Skarshaug Testing Lab | Safety | $70.69 | |
| **\*** | The Community Agency | Phone/Internet/Cable | $143.20 | |
| **\*** | U.S. Postmaster | Postage - November utility bills | $65.18 | |
| **\*** | VISA | Street Lighting Expense | $102.23 | |
| **\*** | WAPA | Purchased Power | $21,850.17 | |
| **\*** | Wesco Distribution | Distrib. Maint, Inventory, Street lighting | $16,216.08 | |
|  |  |  | **$209,696.80** | |
|  | **MISC.** |  |  | |
| **\*** | Meter Deposit Refunds | Two Refunds | $591.30 | |
|  |  |  | **$591.30** | |
|  | **EMPLOYEE BENEFIT FUND:** |  |  | |
| **\*** | Aflac | Supplemental Insurance | $336.86 | |
| **\*** | Iowa State Bank | HSA Employer - for November 2018 | $200.00 | |
| **\*** | Sanborn Savings Bank | HSA Employer - for November 2018 | $267.00 | |
|  |  |  | **$803.86** | |
|  | **TOTAL ALL FUNDS:** |  |  | |
| **\*** | Checks issued prior to meeting. |  | $211,091.96 | |
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Accounts Receivable for November 2018: $ 229,115.10 Accounts Payable: $ 219,742.03

Motion Maranell, seconded by Boelter to approve following November 2018 reports: Financial Report, Purchased Power Report, and Sales and Revenue Report. Motion carried 3-0.

Evan Leebens and Karen Weeden from Missouri River Energy Services presented to the board a rate study that was performed.

Maranell introduced Resolution #2018-05 “A RESOLUTION ADOPTING RATES FOR ELECTRIC SERVICE” and moved the same be adopted. Seconded by Boelter, and upon the roll being called the following board members voted:

AYES: Terry Boelter, Rick Maranell, and Jim Cravens

NAYES: None

Whereupon Board President Cravens declared Resolution #2018-05 duly adopted.

Next Sanborn Electric and Telecommunications Utility Board Meeting is set for Wednesday, January 30th, 2019 at 7:00 a.m. There being no further business, motion Maranell, seconded by Boelter to adjourn at 8:05 a.m. Motion carried 3-0.

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