

The Sanborn City Council met in open session Monday, October 8th, 2018 at the Sanborn City Hall in the Donald Kroese Council Chambers. Mayor Duane Van Veldhuizen called the meeting to order at 5:00 p.m. with the following Council present: Brian Visser, Tim Devitt, Jerry Back, Dave Marra, and Randy Lyman. Others present: Scott Chrisman, Brendan Olson, Chris Schoneman, Ryan Norman, Adam Roelfs, Peg Japenga and Jim Zeutenhorst.

Motion Visser, seconded by Marra to adopt the agenda and upon the roll being called, the following named members of the Council voted:

AYES: Brian Visser, Tim Devitt, Jerry Back, Dave Marra, and Randy Lyman

NAYES: None.

Motion carried 5-0.

Motion Lyman, seconded by Devitt to approve the September 10th, 2018 regular council meeting minutes and upon the roll being called, the following named members of the Council voted:

AYES: Tim Devitt, Randy Lyman, Jerry Back, Dave Marra, and Brian Visser.

NAYES: None.

Motion carried 5-0.

Motion Back, seconded by Lyman to approve the bills as presented and upon the roll being called the following named members of the Council voted:

AYES: Tim Devitt, Brian Visser, Dave Marra, Jerry Back, and Randy Lyman.

NAYES: None.

Motion carried 5-0.

A & M Laundry	Operating Supplies	\$50.00
ACCO	chemicals	\$4,062.75
Aflac	insurance premiums	\$493.44
Alert-All	fire prevention	
American Public Gas	materials	\$401.96
Assoc	Dues	\$502.86
*AXA- Equitable	Jim's retirement	\$200.00
Berkley Classics	insurance premiums	\$100.00
Bound Tree	Operating Supplies	\$102.53
Brommer Sanitation	dumpster rental	\$1,535.39
Brown Supply Co	equipment repairs	\$249.40
C&R Welding & Repair	contract work	\$550.00
Certified Testing Services	legal fees	\$1,347.00
*Clayton Energy	Gas charges	\$45,399.55
Core&Main	Operating Supplies	\$4,845.10
Counsel	copier maint	\$56.13
Danko Emergency Equip	fire suits	\$9,082.73
DGR Engineering	engineering	\$57,092.15
Don's Auto	vehicle repairs	\$199.00
Farmers Coop Society	ground maint	\$70.00
Ferguson Enterprises	Operating Supplies	\$235.97
Ferguson Waterworks	Operating Supplies	\$426.05
Foundation Analytical Lab	water testing	\$2,448.50
Fremont Industries	chemicals	\$1,522.86
Groebner	pipe, valves	\$397.00
Harry's Motors	operating supplies	\$1,301.89
*HMS Yearbook	advertising	\$50.00
Hulstein Excavating	water main extension	\$14,250.00
Iowa Information	advertising	\$556.18
Iowa One Call	underground locate	\$127.80
IA Dept of Natural Resources	dues	\$134.00
*IA Section AWWA	training	\$90.00
IAMU	training/safety	\$210.00
*IPERS	retirement benefits	\$7,305.78
Jack's Uniforms	clothing allowance	\$189.39
Janitors Closet	Operating Supplies	\$128.72
KIWA Radio	advertising	\$180.00
LaRue Distributing	office supplies	\$72.58
Marco	copier lease/copies	\$418.68
Marcus News Inc	advertising/publications	\$1,076.21
*Moeller Masonry	Miller Park Sign	\$6,310.00
Mid American Energy	utilities	\$14.00
Midwest Fuel Polishing	clean gas tanks	\$125.00

Mueller Co	pipe fittings	\$479.50
NW IA Solid Waste	landfill charges	\$2,256.58
*O'Brien Co Implement	equipment repairs	\$103.20
Office Elements	office supplies	\$91.30
P&K Pest Control	pest control	\$80.00
*People Service	Contract work	\$5,085.00
Pitney Bowes	rental postage machine	\$180.00
*Postmaster	postage-bills	\$129.34
Premier Communications	Telephone	\$33.65
Professional Claims Group	contract work	\$310.23
*Rerick Abstract	abstract	\$425.00
Rydens	Operating Supplies	\$229.11
S&H Sanitation	garbage expenses	\$9,200.00
Sanborn Building Center	Operating Supplies	\$692.15
Sanborn Foods	Operating Supplies	\$46.03
Sanborn Municipal Utilities	utilities	\$13,141.76
*Sanborn Savings Bank	HSA payments	\$733.00
Sanborn Propane	fuel	\$360.12
*Sanford Health Occ	drug testing	\$25.00
Schwebach Tree Service	tree removal	\$2,500.00
TCA	Telephone/internet	\$634.11
T.P. Anderson & Co	audit	\$725.00
*Treasurer, State of IA	Sept state withholdings	\$2,198.00
*Treasurer, State of IA	water excise tax	\$2,211.00
Triple R, Inc	welding repairs	\$363.13
Triview Communications	phone equipment	\$534.00
*Unity Point Clinic	drug testing	\$42.00
*United Healthcare	insurance premiums	\$363.94
Utility Equipment	equipment repairs	\$159.00
Verizon	telephone	\$143.55
VISA	training/supplies/travel	\$2,076.52
*Wellmark BC/BS	insurance	\$12,167.71
*paid prior to council meeting		
TOTALS		\$221,629.53

September 2018 disbursements by funds: \$ 764,186.54

General	\$27,348.34	Gas	\$62,625.93
Library	\$4704.78	Sewer	\$36,418.75
Park	\$13,599.35	Water	\$24,611.41
Golf	\$20,938.99	Trust & Agency	\$8070.32
Road Use Tax	\$23,946.78	Garbage	\$15,055.70
Payroll	\$77,063.31	Sewer Project '16	\$18,589.56
LOC	\$6495.52	Development	\$7459.76
TIF	\$405,126.85	1 st Street project	\$12,131.19

September 2018 Receipts all funds: \$456,428.33

Library Board

Advanced Systems	copier contract	\$221.10
Baker & Taylor	books	\$703.85
Evertex	Security monthly fee	\$22.94
Mastercard	books/dvd's	\$122.26
Motion Picture Licensing	license fee	\$72.02
Sanborn Foods	office supplies	\$8.83
Sanborn Mun Utilities	Utilities	\$156.17
TCA	telephone	\$78.91

TOTAL LIBRARY FUND \$1,386.08

Park Board

*A-1 Portables	porta pots	\$242.00
*Boll, Jean	clean cabin/showerhouse	\$264.00

E&R Construction	concrete pads	\$1,800.00
Fred's Plumbing	city park toilets	\$665.32
Harry's Motor	operating supplies	\$58.90
Janitor's Closet	operating supplies	\$95.81
Northwest Mfg.	dumpster	\$512.00
Ryden's	drycleaning/op supplies	\$244.68
Sanborn Foods	cleaning supplies - cabin	\$19.47
Sanborn Mun Utilities	Utilities-cabin	\$53.92
Sanborn Mun Utilities	utilities	\$1,013.92
TCA	cable cabin cedar chests/bedding for cabin	\$74.23
VISA		\$1,276.76
TOTAL PARK FUND		\$6,321.01

SWIMMING POOL FUND

*Farner Bocken	concessions	\$603.82
P&K Pest Control	pest control	\$50.00
*Pepsi	pop	\$247.12
Sanborn Foods	operating supplies	\$48.41
Sanborn Mun Utilities	Utilities	\$3,818.84
TCA	phone	\$65.45
TOTAL POOL FUND		\$4,833.64

Golf Board

Harry's Motor	operating supplies	\$ 31.11
Marcus News	advertising	\$ 54.60
Neal Chase Lumber	landscaping	\$ 401.55
PureAg	chemicals	\$ 410.88
Ryden's Equipment	operating supplies	\$ 124.71
Sanborn Municipal Utilities	utilities	\$ 138.69
Sanborn Propane	fuel	\$1,408.66
Speed's Automotive	golf cart rentals	\$1,166.67
*Toro NSN	service agreement	\$ 155.00
Zimco Supply	chemicals	\$ 86.00
Subtotal		\$3,977.87

MANAGER'S BILLS:

A&M Laundry	laundry services	\$127.50
Coca-Cola	pop	\$302.37
Culligan	softner salt	\$59.35
Marcus News	advertising reimburse food	\$85.80
*Langley, RaeJean	expenses	\$12.48
Sanborn Foods	food	\$456.35
Sanborn Municipal Utilities	utilities	\$992.48
TCA	internet, cable	\$159.76
Subtotal		\$2,196.09

TOTAL GOLF BILLS **\$6,173.96**

Brendan Olson discussed to the council about having a building inspector come in to inspect a property in Sanborn. Motion Lyman, second Back for the Mayor of Sanborn to sign an agreement to enter into with a building inspector from Sioux Center and upon the roll being called the following council members voted: AYES: Brian Visser, Dave Marra, Tim Devitt, Randy Lyman, and Jerry Back
NAYES: None
Motion carried 5-0.

Brendan Olson would also like the council to consider increasing the No Parking fines, adding some No Parking signs, and truck parking.

At 5:10 p.m. Mayor VanVeldhuizen declared this was the time and place for a public hearing on a proposal to enter into a Water Revenue Loan & Disbursement Agreement. The Mayor asked the City Administrator if any objections or comments had been previously filed, there were none. No objections or comments were made by those present. Mayor VanVelhuizen called for the hearing to be closed at 5:12 p.m.

Back introduced Resolution #2018-23 "A RESOLUTION TAKING ADDITIONAL ACTION WITH RESPECT TO A WATER REVENUE LOAN AND DISBURSEMENT AGREEMENT AND AUTHORIZING, APPROVING AND SECUREING THE PAYMENT OF A \$690,000 WATER REVENUE LOAN AND DISBURSEMENT AGREEMENT ANTICIPATION PROJECT NOTE (IFA INTERIM LOAN AND DISBURSEMENT AGREEMENT)" and moved the same be adopted. Seconded by Devitt and upon the roll being called, the following named members of the council voted:

AYES: Jerry Back, Randy Lyman, Tim Devitt, Dave Marra, and Brian Visser

NAYES: None

Whereupon Mayor VanVeldhuizen declared Resolution #2018-23 duly adopted.

Visser introduced Resolution #2018-24 "A RESOLUTION FINALLY APPROVING AND CONFIRMING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE RECONSTRUCTION OF THE SANBORN WASTEWATER PLANT" and moved the same be adopted.

Seconded by Marra and upon the roll being called, the following named members of the council voted:

AYES: Jerry Back, Randy Lyman, Tim Devitt, Dave Marra, and Brian Visser

NAYES: None

Whereupon Mayor VanVeldhuizen declared Resolution #2018-24 duly adopted.

Ryan Norman from DGR Engineering presented to the Council the bids for the Wasterwater Treatment Plant reconstruction. The lowest bid was awarded to PKG Contracting, Inc.

Lyman introduced Resolution #2018-25 "A RESOLUTION AWARDDING A CONTRACT FOR THE RECONSTRUCTION OF THE SANBORN WASTEWATER PLANT, AND WORK INCIDENTAL THERETO" and authorize Jim Zeutenhorst to sign the award contingent upon receiving a signed agreement with AMPI regarding their cost share of the project and moved the same be adopted. Seconded by Marra and upon the roll being called, the following named members of the council voted:

AYES: Jerry Back, Randy Lyman, Tim Devitt, Dave Marra, and Brian Visser

NAYES: None

Whereupon Mayor VanVeldhuizen declared Resolution #2018-25 duly adopted.

Devitt introduced Resolution #2018-26 "A RESOLUTION TO FIX A DATE FOR A PUBLIC HEARING ON A PROPOSAL TO ENTER INTO A SEWER REVENUE LOAN AND DISBURSEMENT AGREEMENT AND TO BORROW MONEY THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$9,000,000" and moved the same be adopted. Seconded by Back and upon the roll being called, the following named members of the council voted:

AYES: Jerry Back, Randy Lyman, Tim Devitt, Dave Marra, and Brian Visser

NAYES: None

Whereupon Mayor VanVeldhuizen declared Resolution #2018-262 duly adopted and set a public hearing date for November 12, 2018 at 5:05 p.m.

Motion Devitt, seconded by Visser to authorize Jim Zeutenhorst to begin the process of the vacation of 5th Street between O'Brien Street and Main Street and part of the alley in the Middle School Block and upon the roll being called, the following named members of the Council voted:

AYES: Brian Visser, Dave Marra, Tim Devitt, Randy Lyman, and Jerry Back

NAYES: None

Motion carried 5-0.

Motion Lyman, seconded by Marra to approve pay request to Hulstein Excavating for \$177,649.48 and upon the roll being called, the following named members of the Council voted:

AYES: Jerry Back, Tim Devitt, Dave Marra, Randy Lyman, and Brian Visser

NAYES: None

Motion carried 5-0.

Motion Visser, seconded by Back to approve pay request to Vander Pol Excavating for \$260,343.44 and upon the roll being called, the following named members of the Council voted:

AYES: Dave Marra, Tim Devitt, Brian Visser, Jerry Back, and Randy Lyman

NAYES: None

Motion carried 5-0.

Motion Visser, seconded by Lyman to approve the first and final pay request to Hulstein Excavating for \$43,705 for the street extension in the Industrial Park and upon the roll being called, the following named members of the Council voted:

AYES: Jerry Back, Randy Lyman, Brian Visser, Tim Devitt, and Dave Marra

NAYES: None

Motion carried 5-0.

Motion Devitt, seconded by Visser to approve the O'Brien County Snowtracker trails and upon the roll being called, the following named members of the Council voted:

AYES: Brian Visser, Dave Marra, Tim Devitt, Randy Lyman, and Jerry Back

NAYES: None

Motion carried 5-0.

Motion Devitt, seconded by Back to approve the holidays Veteran's Day and the Friday after Thanksgiving as paid holidays and not have a paid floating holiday in January and upon the roll being called, the following named members of the Council voted:

AYES: Tim Devitt, Randy Lyman, Jerry Back, Brian Visser, and Dave Marra

NAYES: None
Motion carried 5-0.

Jim Zeutenhorst presented to the council an agreement to prepay natural gas from Goldman Sach's, a formal agreement will need to be approved at next council meeting. Also, the City will need to add some items to our urban renewal plan. Brendan would like to see the intersection of Western and 330th Street to be a 4-way stop, will need to talk to the county regarding this. Also, the City like to add some speed limit signs on Western Street.

The next regular City Council meeting will be scheduled for Monday, November 12th, 2018 at 5:00 p.m. in the Council Chambers of Sanborn City Hall.

There being no further business to come before the Council, Motion Back, seconded by Devitt to adjourn at 7:08 p.m. Motion carried 5-0.

Duane VanVeldhuizen, Mayor

ATTEST: _____
Peg Japenga, City Clerk