



Regular City Council Meeting

Minutes

Monday, May 9, 2022 at 5:00 pm

Location: City Hall Council Chambers

102 Main Street. Sanborn, Iowa 51248

1. Call to Order

Minutes:

Mayor Randy Lyman called the meeting to order at 5:00 p.m.

2. Roll Call

Minutes:

Councilmen Present: Brian Visser, Aaron Wiekamp, Tim Devitt, Larry Reitsma, and Jerry Back. Councilmen Absent: None. Others present: Jared Johnson of O'Brien County Emergency Management, Adam Roelfs, Amber Jederberg, and Jim Zeutenhorst.

3. Adopt Agenda

Minutes:

Motion Visser, seconded by Back to adopt the agenda.

Vote results:

Ayes: 5 / Nays: 0

4. Visitors

Minutes:

Visitor Jared Johnson reviewed the updated Hazard Mitigation Plan with the Council and discussed potential projects for Sanborn. He also provided the Council with information on the AlertIowa system which can be used for residents of O'Brien County via a mobile app or text messages. AlertIowa would provide weather alerts based off your location in the county, and other news alerts directly to the users phone. Johnson also informed the Council of the Project Lifesaver program, which provides a transmitter and wrist band to be worn by vulnerable individuals. This transmitter would allow their location to be tracked by trained Project Lifesaver personnel in the event of a missing person or emergency situation. Johnson advised the Council to direct anyone interested in the program to him for more information.

5. Public Hearing - Updated Hazard Mitigation Plan

Minutes:

Mayor Lyman announced that this was the time and place to hold a public hearing on the updated Hazard Mitigation Plan. Mayor Lyman asked the City Administrator if any objections or comments had been submitted. There were none. Lyman asked those present for any comments or objections, none were made. Whereupon, Mayor Lyman

declared the public hearing closed.

6. Consent Agenda

Minutes:

A motion was made by Back and seconded by Devitt to approve the consent agenda with the following items:

- a. Minutes
- b. Approve May Bills
- c. Resolution #2022-07 "A resolution adopting a Hazard Mitigation Plan"
- d. Resolution #2022-08 "A resolution approving contract and performance and/or payment bonds for the 330th Street and O'Brien Street projects"
- e. Pay Request #24 (Final) - PKG Contracting
- f. Dollar General Tobacco Permit

Vote results:

Ayes: 5 / Nays: 0

a. Minutes

b. Approve May Bills

c. RESOLUTION #2022-07 "A RESOLUTION ADOPTING A HAZARD MITIGATION PLAN"

d. RESOLUTION #2022-08 "A RESOLUTION APPROVING CONTRACT AND PERFORMANCE AND/OR PAYMENT BONDS FOR THE 330TH STREET AND O'BRIEN STREET PROJECTS"

e. Pay Request #24 (Final) - PKG Contracting

f. Dollar General Tobacco Permit

7. Property Sale Discussion

Minutes:

A citizen inquired about the possibility of purchasing a portion of the City owned lots in the Business Park addition along East 1st Street. It was the consensus of the Council to retain possession of those lots at this time.

8. Eric Rogers Full Time Status

Minutes:

Eric Rogers has fulfilled his 6-month new hire probationary period. Motion Devitt, seconded by Visser to increase his hourly rate of pay by 50 cents.

Vote results:

Ayes: 5 / Nays: 0

9. City Administrator Report

Minutes:

City Administrator Jim Zeutenhorst updated the Council on several projects throughout town. Zeutenhorst met with DGR Engineering and AMPI to discuss possible pretreatment options for their wastewater. Zeutenhorst advised the Council that he would like to visit other communities with pretreatment options that facilitate a similar kind of discharge before moving forward. A preconstruction meeting will be taking place soon for the 330th Street and O'Brien Street projects. We are unsure at this point which street they will work on first. Zeutenhorst informed the Council that we will need to do an updated Urban Renewal Plan amendment and plans to provide a

draft for the next meeting.

10. City Clerk Report

Minutes:

Jederberg reported the need for additional cemetery lots soon. There are currently some sellable lots on the south end of the cemetery. Jederberg requested the authority to seek guidance from the City Attorney on what the process for selling purchased, but abandoned lots would look like. It was the consensus of the Council to move forward with that. Jederberg informed the Council of what area communities are doing for their Council and Mayor pay.

11. Old Business

Minutes:

None

12. New Business

a. Stacy Carlin Parade Request

Minutes:

Stacy Carlin has requested the ability to host a Christmas Parade in conjunction with the 'Cookies with Santa' event. The parade would not require the closure of any city streets and would wind through town. It was the consensus of the Council to authorize Carlin to move forward with her plans.

13. Adjourn

Minutes:

There being no further business to come before the board, Motion Back, seconded by Devitt to adjourn at 7:10 p.m. The next regularly scheduled Council meeting will take place on Monday, June 13th at 5:00 p.m. in the Council Chambers at City Hall.

Vote results:

Ayes: 5 / Nays: 0