



# Regular City Council Meeting

Minutes

Monday, August 8, 2022 at 5:00 pm

**Location: City Hall Council Chambers**

102 Main Street. Sanborn, Iowa 51248

## 1. Call to Order

**Minutes:**

Mayor Randy Lyman called the meeting to order at 5:00 p.m.

## 2. Roll Call

**Minutes:**

Councilmen present: Brian Visser, Aaron Wiekamp, Tim Devitt, Larry Reitsma, and Jerry Back. Councilmen Absent: None. Others present: Adam Roelfs, Amber Jederberg, and Jim Zeutenhorst.

## 3. Adopt Agenda

**Minutes:**

Motion Devitt, seconded by Visser to adopt the agenda.

**Vote results:**

Ayes: 5 / Nays: 0

## 4. Visitors

**Minutes:**

There were no visitors.

## 5. Consent Agenda

**Minutes:**

A motion was made by Back and seconded by Devitt to approve the consent agenda including the following items: a. Approve Minutes of the July 11th, 2022 Meeting b. Approve August 2022 Bills c. Approve O'Brien County Snowtrackers Groomed Trail System Route d. Pay Request #2 - Beck Excavating, Inc. e. Change Order #1 - Beck Excavating, Inc. Roll call was taken.

**Vote results:**

Ayes: 5 / Nays: 0

**a. Approve Minutes of July 11th, 2022 Meeting**

**b. Approve August 2022 Bills**

**c. Approve O'Brien County Snowtrackers Groomed Trail System Route**

**d. Pay Request #2 - Beck Excavating, Inc.**

**e. Change Order #1 - Beck Excavating, Inc.**

## 6. Ordinance #226 - An Ordinance Amending Provisions Pertaining to Council

## Compensation

Third & Final Reading

### Minutes:

Motion Back, seconded by Reitsma to approve the third and final reading of Ordinance #226 "An Ordinance Amending Provisions Pertaining to Council Compensation" Roll Call was taken. Ordinance #226 duly adopted. Roll call was taken.

### Vote results:

Ayes: 5 / Nays: 0

## 7. Ordinance #227 - An Ordinance Amending Provisions Pertaining to Mayor

### Compensation

Third & Final Reading

### Minutes:

Motion Devitt, seconded by Back to approve the third and final reading of Ordinance #227 "An Ordinance Amending Provisions Pertaining to Mayor Compensation" Ordinance #227 duly adopted. Roll call was taken.

### Vote results:

Ayes: 5 / Nays: 0

## 8. Police Department Discussion

### Minutes:

Zeutenhorst updated the Council on the status of the Sanborn Police Department. Sergeant Greg Jacobsma, Jr. officially worked his last day for the City of Sanborn on Monday, August 8th. We are currently down to one officer. Zeutenhorst informed the Council that he had approached the Police Chief from the City of Hartley about the possibility of forming a 6 man Police Department with 3 officers from Hartley and 3 from Sanborn. Potentially, the 6 man department would be overseen by a commission formed by officials and citizens alike from both communities. Zeutenhorst reported that the City of Hartley does not have interest in this at this time. The City of Sanborn has received applications from two individuals with desired qualifications and 3 other individuals with no police background. Interviews will be scheduled soon. The County will respond to emergent calls in the interim when our existing officer is not available.

## 9. City Administrator Report

### Minutes:

Zeutenhorst updated the Council on several ongoing projects in the community.

- The Wastewater Treatment Plant will begin implementing the use of Ferric Chloride to help with some of the impurities in the clarifier. It will cost roughly \$5,000 per month for the addition of the ferric chloride, but the expense will be billable to AMPI, and they are aware of this additional cost.
- We had another blower go down at the Wastewater Treatment Plant. There is an outfit out of Minnesota that is coming to assess whether the blower can be rebuilt or if it will need to be replaced. When the tech comes, they are going to assess the other remaining blowers to ensure that we will not have issues in the near future. The permit was approved August 8th for the addition of the 4th

blower.

- AMPI is getting closer on a deal for a land purchase for the Pretreatment facility site.
- Zeutenhorst looked in to our TIF guidelines. Our TIF agreement only addresses development, not blight.
- A meeting was held with local nurses to assess their level of interest in joining the ambulance. 2 nurses attended the meeting and both have expressed interest in taking the course to become certified. 2 additional nurses that did not attend the meeting have also indicated that they would be willing to get certified. The O'Brien County Emergency Management Director, Jared Johnson, is working with the nurses to set up a time for them to take the necessary classes.
- The City send out Property Nuisance letters to 5 properties regarding the state of their yards/lawn. There was an additional property that was sent to the City Attorney for further action due to the state of the yard.
- The Council should have a copy of the updated handbook to approve at the next Council meeting.
- Zeutenhorst informed the Council of a resident's concerns, namely on the mowing of ditches outside of the Golf Course, the smell coming from the irrigation on the Golf Course, and Clean Up Days.

## 10. City Clerk Report

### Minutes:

Jederberg presented two copier contract proposals to the Council, due to the current contract nearing completion. It was the consensus of the Council to receive proposals from additional sources to ensure we are getting the best price.

## 11. Old Business

### a. Clean Up Days

#### Minutes:

It was the consensus of the Council to schedule Fall Clean Up Days for September 17th, 2022, as long as it will work for Brommer Sanitation to provide the roll offs for that day. Residents will be able to bring their small items to the City Maintenance Shed for disposal at no expense to them. Larger items such as dressers, couches, appliances, etc..., that residents are unable to haul themselves can be placed on the curb. For larger item pick up, residents must come in to City Hall and purchase a virtual flag for their items or they will not be picked up. Large item pick up will take place on Monday, September 19th. An information flyer will be released to the citizens as soon as everything is coordinated with Brommer Sanitation.

## 12. New Business

### Minutes:

A discussion was held regarding options for keeping semi traffic off of the new trail addition on Western.

### a. Travis Enger Water II Certifications

**Minutes:**

Motion Back, seconded by Visser to increase Travis Enger's hourly wage by \$1.00 for obtaining his Water II Distribution and Water II Treatment certifications. Roll call was taken.

**Vote results:**

Ayes: 5 / Nays: 0

**b. Chad Odenbrett Wastewater I Certification**

**Minutes:**

Motion Back, seconded by Visser to increase Chad Odenbrett's hourly wage by 50 cents for obtaining his Wastewater II certification. Roll call was taken.

**Vote results:**

Ayes: 5 / Nays: 0

**13. Adjourn**

**Minutes:**

There being no further business to come before the board, Motion Reitsma, seconded by Wiekamp to adjourn at 6:40 p.m. The next regularly scheduled Council meeting will take place on Monday, September 12th at 5:00 p.m. in the Council Chambers at City Hall. Roll call to adjourn was taken.

**Vote results:**

Ayes: 5 / Nays: 0

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Contact: Amber Jederberg, City Clerk ([cityclerk@sanborniowa.gov](mailto:cityclerk@sanborniowa.gov) 712-930-3842) | Minutes published on 08/10/2022 at 11:03 AM