January 27, 2021

The Sanborn Electric and Telecommunications Board met in regular session Wednesday,

January 27, 2021, at 7:00 a.m. at Sanborn City Hall. Board members present: Terry Boelter, Rick Maranell, and Josh Rydberg. Others present: Jim Zeutenhorst.

Motion Boelter, seconded by Maranell to adopt the agenda. Motion carried 3-0.

Motion Boelter, seconded by Maranell to approve the December 30, 2020, minutes, and to approve the following bills for payment:

Motion carried 3-0.

|  |  |  |  |
| --- | --- | --- | --- |
| **Bill List - Sanborn Municipal Light Plant** | | | |
| **Meeting Date - 01-27-2021** | | | |
|  | **GENERAL FUND:** |  |  |
|  |  |  | **Amount** |
| **\*** | Boelter, Terry | Board of Trustees 2020 Meeting Attendance | $325.00 |
| **\*** | Border States Electric Supply | Inventory | $396.65 |
| **\*** | City of Sanborn | City Hall expenses - for December 2020 | $5,745.73 |
| **\*** | D.A. Davidson & Co. | Filing annual disclosure on electric municipal securities-CUSIP | $1,000.00 |
| **\*** | DGR Engineering | Outside Services - North transformer project | $892.23 |
| **\*** | EFTPS | FICA, Medicare & Federal taxes | $4,844.41 |
| **\*** | H & N Chevrolet | Vehicle maint. - service Light Plant truck | $84.00 |
| **\*** | Harry's Motor, Ltd | Vehicle maint. - service Light Plant truck | $51.67 |
| **\*** | Iowa Department of Revenue | Sales Tax - 4 Qtr. 2020, Jan. 2021 | $5,120.00 |
| **\*** | Iowa State Bank | H.S.A. contrib. by employees | $200.00 |
| **\*** | IPERS | IPERS for December 2020 wages | $4,812.14 |
| **\*** | Maranell, Richard | Board of Trustees 2020 Meeting Attendance | $325.00 |
| **\*** | Marcus News | Advertising | $16.00 |
| **\*** | Missouri River Energy | Distribution Maint. - infrared scanning | $487.50 |
| **\*** | Missouri River Energy | Purchased power | $104,725.59 |
| **\*** | Rydberg, Josh | Board of Trustees 2020 Meeting Attendance | $325.00 |
| **\*** | Sanborn Chamber | 2021 Annual membership dues | $125.00 |
| **\*** | Sanborn Daycare | Donations | $325.00 |
| **\*** | Sanborn Hardware | Plant Maint. | $193.80 |
| **\*** | Sanborn Municipal Utilities | Utilities - warehouse, plant, substation | $1,689.41 |
| **\*** | Sanborn Propane & Oil | Transportation Expense | $299.71 |
| **\*** | Sanborn Savings Bank | H.S.A. Contrib. by employees | $400.00 |
| **\*** | SRC Overhead Doors | Plant Maint. - replace spring on shop door | $342.40 |
| **\*** | The Community Agency | Phone/Internet/Cable | $147.44 |
| **\*** | U.S. Post Office | Postage - utility bills for November & December | $67.50 |
| **\*** | VISA | Streetlighting, Transp. Expense | $441.59 |
| **\*** | WAPA | Purchased power | $23,582.16 |
| **\*** | Wesco Distribution | Inventory | $1,177.00 |
|  |  |  | **$158,141.93** |
|  |  |  |  |
|  | **MISC.** |  |  |
| **\*** | Meter Deposit Refunds | One refund | $335.00 |
|  |  |  | **$335.00** |
|  |  |  |  |
|  | **EMPLOYEE BENEFIT FUND:** |  |  |
| **\*** | Aflac | Aflac for December 2020 payroll | $336.86 |
| **\*** | Delta Dental | Dental Insurance for February 2021 | $126.28 |
| **\*** | Iowa State Bank | HSA Contrib. for December 2020, Initial 2021 | $1,300.00 |
| **\*** | Sanborn Savings Bank | HSA Contrib. for December 2020, Initial 2021 | $3,683.00 |
| **\*** | United Healthcare | Life/STD/LTD for February 2021 | $170.81 |
| **\*** | Wellmark | Health Ins. For Feb. 2021, retroactive adj. - R. Hogan (for Nov, Dec, Jan) | $888.23 |
|  |  |  | **$6,505.18** |
| **\*** | Checks issued prior to meeting. |  |  |
|  | **TOTAL ALL FUNDS:** |  | **$164,982.11** |

Reportable wages for the Light Plant employees for 2020:

Randall Hogan $47,738.93, Jeff Kuehl $74,758.94, Norman Schirmer $46,000.91, Nicholas Smith $59,461.23, Michelle Vos $46,561.63, Jim Zeutenhorst $46,207.59.

Total Reportable Wages: $320,729.23.

For December 2020 – Accounts Receivable: $310,684.76 Accounts Payable: $212,353.18

Motion Maranell, seconded by Boelter to approve the following December 2020 reports:

Financial Report, Purchased Power Report, and Sales and Revenue Report. Motion carried 3-0.

Maranell introduced RESOLUTION #2021-01 “A RESOLUTION NAMING THE OFFICIAL CITY NEWSPAPER, OFFICIAL CITY DEPOSITORIES, AND DIRECTING PAYMENT OF CERTAIN RECURRING BILLS FOR THE SANBORN ELECTRIC AND TELECOMMUNICATION UTILITY” and moved the same be adopted. Seconded by Boelter, and upon the roll being called, the following named members for the board voted:

AYES: Maranell, Boelter

NAYES: None

ABSTAIN: Rydberg

Motion carried: 2-0-1

Boelter introduced RESOLUTION #2021-02 “A RESOLUTION AUTHORIZING BANK ACCOUNT USERS AND SIGNATURES” and moved the same be adopted. Seconded by Maranell, and upon the roll being called, the following named members for the board voted:

AYES: Boelter, Maranell

NAYES: None

ABSTAIN: Rydberg

Motion carried: 2-0-1

Motion Boelter, seconded by Maranell to purchase new Christmas Decorations for the City.

AYES: Boelter, Maranell, Rydberg

NAYES: None

Motion Carried: 3-0

Motion Maranell, seconded by Boelter to compensate Light Plant employees for time on-call, beginning with the next pay period. For coverage on Monday through Friday the employee will receive one hour of pay. For coverage on Saturday and Sunday the employee will receive one and one-half hours of pay. The on-call hours will be paid at each employee’s regular rate of pay.

AYES: Maranell, Boelter, Rydberg

NAYES: None

Motion Carried: 3-0

The next Sanborn Electric and Telecommunications Utility Board Meeting is scheduled for Wednesday, February 24, 2021, at 7:00 a.m. There being no further business, motion Boelter, seconded by Maranell to adjourn at 8:15 a.m. Motion carried 3-0.

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Prepared by Michelle Vos