March 29, 2023

The Sanborn Electric and Telecommunications Board met in regular session Wednesday,

March 29, 2023, at 12:00 p.m. at Sanborn City Hall. Board members present: Terry Boelter, Rick Maranell, and Josh Rydberg. Others present: Jim Zeutenhorst.

Motion Boelter, seconded by Maranell to adopt the agenda. Motion carried 3-0.

Motion Maranell, seconded by Boelter to approve the minutes of the February 22, 2023,

Board Meeting. Motion carried 3-0.

Motion Boelter, seconded by Maranell to approve the following bills for payment:

Motion carried 3-0.

|  |  |  |  |
| --- | --- | --- | --- |
| **Bill List - Sanborn Municipal Light Plant** | | | |
| **Meeting Date - 03-29-2023** | | | |
|  | **GENERAL FUND:** |  |  |
|  |  |  | **Amount** |
| **\*** | 3E Electric | Distribution maint. - substation | $1,586.01 |
| **\*** | Ahlers and Cooney, P.C. | Professional services re: electric transmission line franchise | $525.00 |
| **\*** | Ascensus | GASB75 Full Actuarial update CYE 12/31/2022 | $1,375.00 |
| **\*** | City of Sanborn | City Hall bills split for February 2023 | $5,392.93 |
| **\*** | DGR Engineering | Substation battery replace & testing spec, electric franchise update | $2,522.00 |
| **\*** | EFTPS - 941 | FICA, Medicare & Federal taxes | $10,645.68 |
| **\*** | Electrorep-Energy Products, Inc. | Transformer battery replacement - installation of new batteries | $8,345.00 |
| **\*** | Iowa Department of Revenue | Sales Tax due for February 2023 | $8,312.94 |
| **\*** | Iowa State Bank | H.S.A. contrib. by employees | $300.00 |
| **\*** | IPERS | IPERS for February 2023 wages | $4,522.67 |
| **\*** | Iowa Utilities Board | IUB FYE2023 Direct Assessment charges | $2,402.52 |
| **\*** | Marcus News | Advertising - publish Board minutes | $85.54 |
| **\*** | Missouri River Energy | Purchased power | $110,926.08 |
| **\*** | PC Advantage | Jeff's laptop update to Windows 10 | $430.00 |
| **\*** | Ryden, Inc. (NAPA) | Vehicle maint. | $39.24 |
| **\*** | Sanborn Daycare | Donation | $425.00 |
| **\*** | Sanborn Hardware & Rentals | Plant maint. | $273.71 |
| **\*** | Sanborn Municipal Utilities | Utilities - warehouse, plant, substation | $2,128.96 |
| **\*** | Sanborn Savings Bank | H.S.A. Contrib. by employees | $1,200.00 |
| **\*** | Skarshaug Testing Lab | Safety | $784.79 |
| **\*** | The Community Agency | Phone/Internet/Cable | $268.96 |
| **\*** | US Postmaster | Postage - Utility Bills for February 2023 | $102.05 |
| **\*** | Visa | Uniform expense, safety, meeting expense | $372.27 |
| **\*** | WAPA | Purchased power | $25,567.30 |
| **\*** | Wesco | Inventory, Distribution maint. | $1,899.78 |
|  |  |  | **$190,433.43** |
|  |  |  |  |
|  | **MISC.** |  |  |
| **\*** | Meter Deposit Refunds | One refund | $120.00 |
|  |  |  | **$120.00** |
|  |  |  |  |
|  | **EMPLOYEE BENEFIT FUND:** |  |  |
| **\*** | Aflac | Aflac - February 2023 payroll deductions | $296.90 |
| **\*** | Delta Dental | Dental Ins. coverage for April 2023 | $133.34 |
| **\*** | Equitable Financial Life Insurance | Life/AD&D - coverage for April 2023 | $56.78 |
| **\*** | Iowa State Bank | HSA Contrib. for February 2023 | $100.00 |
| **\*** | Sanborn Savings Bank | HSA Contrib. for February 2023 | $317.00 |
| **\*** | United Healthcare | STD/LTD coverage for April 2023 | $106.75 |
| **\*** | Wellmark | Health Ins. Coverage for April 2023 | $5,610.12 |
|  |  |  | **$6,620.89** |
| **\*** | Checks issued prior to meeting. |  |  |
|  | **TOTAL ALL FUNDS:** |  | **$197,174.32** |

For February 2023 – Revenue: $240,178.24 Expense: $227,771.86

Motion Boelter, seconded by Maranell to approve the following February 2023 reports:

Financial Report, Purchased Power Report, and Sales and Revenue Report. Motion carried 3-0.

Motion Rydberg, seconded by Boelter to donate $1,000.00 to the Railroad Days Committee for the 2023 event. Motion carried 3-0.

Maranell introduced RESOLTUION #2023-01 “A RESOLUTION NAMING THE OFFICIAL CITY NEWSPAPER, OFFICIAL CITY DEPOSITORIES, AND DIRECTING PAYMENT OF CERTAIN RECURRING BILLS FOR THE SANBORN ELECTRIC AND TELECOMMUNICATIONS UTILITY” and moved the same be adopted. Seconded by Boelter, and upon the roll being called the following named members voted:

AYES: Boelter, Maranell

NAYES: none

ABSTAIN: Rydberg

Motion carried: 2-0

Boelter introduced RESOLUTION #2023-02 “A RESOLUTION AUTHORIZING BANK ACCOUNT USERS AND SIGNATURES” and moved the same be adopted. Seconded by Maranell, and upon the roll being called the following named members voted:

AYES: Boelter, Maranell, Rydberg

NAYES: none

Motion carried: 3-0

There being no further business, motion Maranell, seconded by Boelter to adjourn at 1:00 p.m. Motion carried 3-0.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Josh Rydberg, President of Board

Prepared by Michelle Vos