June 24, 2020

The Sanborn Electric and Telecommunications Board met in regular session Wednesday,

June 24, 2020, at 7:00 a.m. at Sanborn City Hall. Board members present: Terry Boelter, Rick Maranell, and Josh Rydberg. Others present: Jim Zeutenhorst.

Motion Boelter, seconded by Maranell to adopt the agenda. Motion carried 3-0.

Motion Boelter, seconded by Maranell to approve the May 27, 2020, minutes and approve the following bills for payment. Motion carried 3-0.

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|  | **GENERAL FUND:** |  | **Amount** |
| **\*** | Border States Electric Supply | Safety | $33.28  |
| **\*** | City of Sanborn | City Hall expenses for May 2020 | $4,546.00  |
| **\*** | DGR Engineering | Outside Services - North transformer project | $11,371.50  |
| **\*** | EFTPS | FICA, Medicare & Federal taxes  | $5,364.45  |
| **\*** | Enger, Keith | Refund - account balance credit | $2.49  |
| **\*** | Harry's Motor | Plant Maint. | $123.00  |
| **\*** | Iowa Department of Revenue | Sales Tax - May 2020 | $1,994.00  |
| **\*** | Iowa State Bank | H.S.A. contrib. by employees | $240.00 |
| **\*** | IPERS | IPERS for May 2020 wages | $3,706.01 |
| **\*** | Marcus News | Advertising | $67.20 |
| **\*** | McDonald Roofing | Building Maint. - new roof on Light Plant Bldg. | $19,773.00 |
| **\*** | Midwest Spray Team & Sales | Vegitation control - substations, plant yards, & buildings | $558.20 |
| **\*** | Missouri River Energy | Purchased power | $77,410.95  |
| **\*** | Office of Auditor of State | Audit filing fees | $525.00  |
| **\*** | Sanborn Building Center | Distribution Maint. | $177.12  |
| **\*** | Sanborn Daycare | Donations | $325.00  |
| **\*** | Sanborn Foods | Plant Maint. | $8.75  |
| **\*** | Sanborn Hardware | Plant Maint. | $75.96  |
| **\*** | Sanborn Municipal Utilities | Utilities - warehouse, plant, substation | $506.20  |
| **\*** | Sanborn Propane & Oil | Transportation Expense | $270.18  |
| **\*** | Sanborn Savings Bank | H.S.A. Contrib. by employees | $400.00  |
| **\*** | Skarshaug Testing Lab | Safety | $2,148.51  |
| **\*** | The Community Agency | Phone/Internet/Cable | $141.40  |
| **\*** | U.S. Post Office | Postage - utility bills | $66.76  |
| **\*** | Van Wert | Inventory | $1,208.91  |
| **\*** | Visser Gravel & Excavating | Distribution Maint. - red rock, pea rock | $817.28  |
| **\*** | WAPA | Purchased power | $22,056.82  |
| **\*** | Wesco Distribution | Inventory - Ball field/HMS School Project, Distrib. Maint. & | $16,505.81  |
|  |  |  Street Light Expense | **$170,423.78**  |
|  |  |  |  |
|  | **MISC.** |  |  |
| **\*** | Meter Deposit Refunds | Three refunds | $823.91  |
|  |  |  | **$823.91**  |
|  | **EMPLOYEE BENEFIT FUND:** |  |  |
| **\*** | Aflac  | Aflac for May 2020 payroll | $336.86  |
| **\*** | Delta Dental | Dental Insurance for July 2020 | $126.28  |
| **\*** | Iowa State Bank | HSA Contrib. for May 2020 | $200.00  |
| **\*** | Sanborn Savings Bank | HSA Contrib. for May 2020 | $283.00  |
| **\*** | Wellmark | Health Insurance for July 2020 | $6,523.85  |
|  |  |  | **$7,469.99**  |
| **\*** | checks issued prior to meeting. |  |  |
|  | **TOTAL ALL FUNDS:** |  | **$8,293.90**  |

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For May 2020 – Accounts Receivable: $189,884.06 Accounts Payable: $181,524.50

Motion Maranell, seconded by Boelter to approve the following May 2020 reports: Financial Report, Purchased Power Report, and Sales and Revenue Report. Motion carried 3-0.

Maranell introduced Resolution #2020-11 “A RESOLUTION APPROVING CONTRACT FOR THE CONSTRUCTION AT THE NEW TRANSFORMER SITE” and moved the same be adopted. Seconded by Boelter, and upon the roll being called, the following named members of the board voted:

AYES: Boelter, Maranell, and Rydberg

NAYES: None

Motion carried: 3-0

Maranell introduced Resolution #2020-12 “A RESOLUTION ESTABLISHING SALARIES FOR SANBORN ELECTRIC AND TELECOMMUNICATIONS” and moved the same be adopted. Seconded by Boelter, and upon the roll being called, the following named members of the board voted:

AYES: Boelter, Maranell, and Rydberg

NAYES: None

Motion carried: 3-0

Updates were given regarding the financing project as well as the solar project.

The next Sanborn Electric and Telecommunications Utility Board Meeting is set for Wednesday, July 29, 2020, at 7:00 a.m. There being no further business, motion Maranell, seconded by Boelter to adjourn at 8:00 a.m. Motion carried 3-0.

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Prepared by Michelle Vos