June 30, 2021

The Sanborn Electric and Telecommunications Board met in regular session Wednesday,

June 30, 2021, at 7:00 a.m. at Sanborn City Hall. Board members present: Terry Boelter, Rick Maranell, and Josh Rydberg. Others present: Jim Zeutenhorst

Motion Boelter, seconded by Maranell to adopt the agenda. Motion carried 3-0.

Motion Maranell, seconded by Boelter to approve the June 2, 2021, minutes and to approve the following bills for payment:

Motion carried 3-0.

|  |  |  |  |
| --- | --- | --- | --- |
| **Bill List - Sanborn Municipal Light Plant** | | | |
| **Meeting Date - 06-30-21** | | | |
|  | **GENERAL FUND:** |  |  |
|  |  |  | **Amount** |
| **\*** | Border States Electric Supply | Streetlight Maint. | $468.35 |
| **\*** | Boyd, David & Jenna | Housing Incentive - electric | $5,000.00 |
| **\*** | City of Sanborn | City Hall expenses - for May 2021 | $2,713.15 |
| **\*** | EFTPS | FICA, Medicare & Federal taxes | $5,682.61 |
| **\*** | Fox International | Vehicle Maint. - service on elbow truck | $435.49 |
| **\*** | Harry's Motor | Plant Maint. | $98.42 |
| **\*** | Iowa Department of Revenue | Sales Tax - May 2021 | $5,050.00 |
| **\*** | Iowa State Bank | H.S.A. contrib. by employees | $200.00 |
| **\*** | IPERS | IPERS for May 2021 wages | $3,497.60 |
| **\*** | Marcus News | Advertising | $95.15 |
| **\*** | Missouri River Energy | Purchased power | $81,357.66 |
| **\*** | Petty Cash | Replenish Petty Cash | $13.95 |
| **\*** | Sanborn Building Center | Distribution Maint. | $220.00 |
| **\*** | Sanborn Daycare | Donations | $325.00 |
| **\*** | Sanborn Hardware | Plant Maint. | $91.94 |
| **\*** | Sanborn Municipal Utilities | Utilities - warehouse, plant, substation | $367.38 |
| **\*** | Sanborn Propane & Oil | Transportation Expense | $150.75 |
| **\*** | Sanborn Savings Bank | H.S.A. Contrib. by employees | $400.00 |
| **\*** | Skarshaug Testing Lab | Safety | $76.98 |
| **\*** | Smith, Nicholas | Reimbursement - personal purchase safety clothing | $235.40 |
| **\*** | The Community Agency | Phone/Internet/Cable | $149.33 |
| **\*** | Triple R, Inc. | Plant Maint. | $5.58 |
| **\*** | U.S. Post Office | Postage - utility bills | $69.08 |
| **\*** | VISA | Transportation Expense | $122.59 |
| **\*** | WAPA | Purchased power | $22,056.82 |
| **\*** | Wesco Distribution | Inventory, Distrib. Maint., Tools | $27,049.81 |
|  |  |  | **$155,933.04** |
|  |  |  |  |
|  | **MISC.** |  |  |
| **\*** | Meter Deposit Refunds | No refunds this month |  |
|  |  |  | **$0.00** |
|  |  |  |  |
|  | **EMPLOYEE BENEFIT FUND:** |  |  |
| **\*** | Aflac | Aflac for May 2021 payroll | $296.90 |
| **\*** | Delta Dental | Dental Insurance for July 2021 | $126.28 |
| **\*** | Iowa State Bank | HSA Contrib. for May 2021 (deducted prior to last meeting) | $0.00 |
| **\*** | Sanborn Savings Bank | HSA Contrib. for May 2021 | $283.00 |
| **\*** | United Healthcare | Life/STD/LTD for July 2021 | $141.80 |
| **\*** | Wellmark | Health Ins. for July 2021 | $5,317.41 |
|  |  |  | **$6,165.39** |
| **\*** | Checks issued prior to meeting. |  |  |
|  | **TOTAL ALL FUNDS:** |  | **$162,098.43** |

For May 2021 – Accounts Receivable: $291,382.96 Accounts Payable: $176,229.51

Motion Maranell, seconded by Boelter to approve the following May 2021 reports:

Financial Report, Purchased Power Report, and Sales and Revenue Report. Motion carried 3-0.

Boelter introduced RESOLUTION #2021-03 “A RESOLUTION ESTABLISHING SALARIES FOR SANBORN ELECTRIC AND TELECOMMUNICATIONS UTILITY EMPLOYEES” and moved the same be adopted. Seconded by Maranell, and upon the roll being called, the following named members for the board voted:

AYES: Boelter, Maranell, Rydberg

NAYES: None

Motion carried: 3-0

Discussion was held regarding updates on various project within the community.

The next Sanborn Electric and Telecommunications Utility Board Meeting is scheduled for Wednesday, July 28, 2021, at 7:00 a.m. There being no further business, motion Maranell, seconded by Boelter to adjourn at 8:00 a.m. Motion carried 3-0.

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Prepared by Michelle Vos