October 28, 2020

The Sanborn Electric and Telecommunications Board met in regular session Wednesday,

October 28, 2020, at 7:00 a.m. at Sanborn City Hall. Board members present: Terry Boelter, Rick Maranell, and Josh Rydberg. Others present: Jeff Kuehl and Jim Zeutenhorst.

Motion Maranell, seconded by Boelter to adopt the agenda. Motion carried 3-0.

Motion Boelter, seconded by Maranell to approve the September 30, 2020, minutes,

the October 19, 2020, special meeting minutes, and to approve the following bills for payment:

Motion carried 3-0.

|  |  |  |  |
| --- | --- | --- | --- |
|  | **GENERAL FUND:** |  |  |
|  |  |  | **Amount** |
| **\*** | BOK Financial | 2020 Electric Bond - Document Review & Account Set-up | $300.00 |
| **\*** | Border States Electric Supply | Inventory | $2,684.69 |
| **\*** | City of Sanborn | City Hall expenses - for September 2020 | $2,697.98 |
| **\*** | DGR Engineering | Outside Services - North transformer project | $4,995.00 |
| **\*** | Don's Auto Service | Vehicle Maint. - skidloader tires | $1,040.04 |
| **\*** | EFTPS | FICA, Medicare & Federal taxes | $5,728.73 |
| **\*** | Grainger | Distribution Maint. | $62.00 |
| **\*** | Harry's Motor | Plant Maint., Vehicle Maint. | $145.13 |
| **\*** | Iowa Department of Revenue | Sales Tax - 3rd Quarter, October estimate | $7,083.00 |
| **\*** | Iowa State Bank | H.S.A. contrib. by employees | $240.00 |
| **\*** | Iowa Utilities Board | FY2019 Assesment - Iowa Energy Center/Center Global Research | $2,645.00 |
| **\*** | IPERS | IPERS for September 2020 wages | $3,890.49 |
| **\*** | Missouri River Energy | Purchased power | $84,562.44 |
| **\*** | N&M Power Company | North Transformer Replacement - Pay Estim. #1 | $23,763.87 |
| **\*** | Sanborn Daycare | Donations | $325.00 |
| **\*** | Sanborn Hardware | Plant Maint. | $28.25 |
| **\*** | Sanborn Municipal Utilities | Utilities - warehouse, plant, substation | $272.07 |
| **\*** | Sanborn Propane & Oil | Transportation Expense | $171.55 |
| **\*** | Sanborn Savings Bank | H.S.A. Contrib. by employees | $400.00 |
| **\*** | Schwebach Tree Service | Distribution Maint. - removal of tree near power lines | $1,605.00 |
| **\*** | T.P. Anderson Company, PC | Audit field work - FYE 12/31/2019 | $4,750.00 |
| **\*** | The Community Agency | Phone/Internet/Cable | $145.95 |
| **\*** | U.S. Post Office | Postage - utility bills for October | $66.17 |
| **\*** | VISA | Transp. Expense | $74.91 |
| **\*** | WAPA | Purchased power | $21,895.00 |
| **\*** | Wesco Distribution | Distribution Maint., Inventory | $4,563.50 |
|  |  |  |  |
|  |  |  | **$174,135.77** |
|  | **MISC.** |  |  |
| **\*** | Meter Deposit Refunds | One refund | $213.50 |
|  |  |  | **$213.50** |
|  | **EMPLOYEE BENEFIT FUND:** |  |  |
| **\*** | Aflac | Aflac for September 2020 payroll | $336.86 |
| **\*** | Delta Dental | Dental Insurance for November 2020 | $126.28 |
| **\*** | Iowa State Bank | HSA Contrib. for September 2020 | $200.00 |
| **\*** | Sanborn Savings Bank | HSA Contrib. for September 2020 | $283.00 |
| **\*** | United Healthcare | Life/STD/LTD for November 2020 | $170.81 |
| **\*** | Wellmark | Health Insurance for November 2020 | $6,523.85 |
|  |  |  | **$7,640.80** |
| **\*** | checks issued prior to meeting. |  |  |
|  | **TOTAL ALL FUNDS:** |  | **$181,990.07** |

For September 2020 – Accounts Receivable: $206,377.80 Accounts Payable: $188,341.32

Motion Boelter, seconded by Maranell to approve the following September 2020 reports:

Financial Report, Purchased Power Report, and Sales and Revenue Report. Motion carried 3-0.

Jeff Kuehl was in attendance to provide the board members an update on various projects in Sanborn.

Motion by Maranell, seconded by Boelter to approve the following:

* Pay Request Number 1 and Number 2 for N&M Power Company
* Pay Request Number 1 for Delta Star, Inc.
* Setting a date for a public hearing on the 2021 Calendar year budget. The public hearing is set for November 25, 2020, at 7:00 a.m.

AYES: Maranell, Boelter, Rydberg

NAYES: None

Motion Carried: 3-0

The Sanborn Electric and Telecommunications Utility Board would like to express its sincere appreciation to Randy Hogan for his 30 years of service and wishes him the best in retirement.

The next Sanborn Electric and Telecommunications Utility Board Meeting is set for Wednesday, November 25, 2020, at 7:00 a.m. There being no further business, motion Maranell, seconded by Boelter to adjourn at 8:00 a.m. Motion carried 3-0.

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Prepared by Michelle Vos