December 28, 2022

The Sanborn Electric and Telecommunications Board met in regular session Wednesday,

December 28, 2022, at 12:00 p.m. at Sanborn City Hall. Board members present: Terry Boelter, Rick Maranell, and Josh Rydberg. Others present: Jim Zeutenhorst.

Motion Maranell, seconded by Boelter to adopt the agenda. Motion carried 3-0.

Motion Boelter, seconded by Maranell to approve the minutes of the November 30, 2022,

Board Meeting. Motion carried 3-0.

Motion Boelter, seconded by Maranell to approve the following bills for payment:

Motion carried 3-0.

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| **Bill List - Sanborn Municipal Light Plant** |
| **Meeting Date - 12-28-22** |
|  | **GENERAL FUND:** |  |  |
|  |  |  | **Amount** |
| **\*** | Border States Industries | Distribution maint. |  $ 79.19  |
| **\*** | City of Sanborn | Annual donation |  $ 36,000.00  |
| **\*** | City of Sanborn | City Hall bills split for November 2022 |  $ 6,189.07  |
| **\*** | D.A. Davidson & Co. | Filing of annual Continuing Disclosure to EMMA website |  $ 1,000.00  |
| **\*** | EFTPS - 941 | FICA, Medicare & Federal taxes  |  $ 7,110.45  |
| **\*** | Electrorep-Energy Products | Batteries - north transformer project |  $ 19,007.82  |
| **\*** | Iowa Department of Revenue | Sales tax for November 2022 |  $ 6,044.49  |
| **\*** | Iowa State Bank | H.S.A. contrib. by employees |  $ 200.00  |
| **\*** | IPERS | IPERS for November 2022 wages |  $ 6,892.72  |
| **\*** | Marcus News | Advertising |  $ 185.50  |
| **\*** | McParland, LaCinda | Utility account credit balance refund |  $ 181.42  |
| **\*** | Missouri River Energy | Purchased power |  $ 89,713.80  |
| **\*** | Northern Lights Display | Replacement bulbs - streetlight Christmas decorations |  $ 201.50  |
| **\*** | Ryden, Inc. | Plant maint. |  $ 208.11  |
| **\*** | Saft America, Inc. | Charger - north transformer project |  $ 7,443.25  |
| **\*** | Sanborn Chamber of Commerce | Christmas Gifts |  $ 1,200.00  |
| **\*** | Sanborn Daycare | Donation |  $ 425.00  |
| **\*** | Sanborn Hardware | Plant maint. |  $ 169.90  |
| **\*** | Sanborn Municipal Utilities | Utilities - warehouse, plant, substation |  $ 677.93  |
| **\*** | Sanborn Savings Bank | H.S.A. Contrib. by employees |  $ 760.00  |
| **\*** | T.P. Anderson & Company | Field work CYE 2021 audit |  $ 2,750.00  |
| **\*** | TenKley Electric | Plant maint. |  $ 160.85  |
| **\*** | The Community Agency | Phone/Internet/Cable |  $ 146.79  |
| **\*** | US Postmaster | Postage - utility bills for December |  $ 82.86  |
| **\*** | Visa | Plant maint., City Hall expense |  $ 473.85  |
| **\*** | WAPA | Purchased power |  $ 21,850.17  |
| **\*** | Wesco | Inventory, safety, distribution maint. | $6,602.65  |
|  |  |  |  **$ 215,757.32**  |
|  |  |  |  |
|  | **MISC.** |  |  |
| **\*** | Meter Deposit Refunds | One refund |  $ 315.00  |
|  |  |  |  **$ 315.00**  |
|  |  |  |  |
|  | **EMPLOYEE BENEFIT FUND:** |  |  |
| **\*** | Aflac | Aflac for Nov. 2022 payroll deductions |  $ 296.90  |
| **\*** | Delta Dental | Dental Ins. for January coverage |  $ 133.34  |
| **\*** | Equitable Financial Life Ins. | Life, ADD for Nov. & Dec. 2022 |  $ 56.95  |
| **\*** | Iowa State Bank | HSA Contrib. for November 2022 |  $ 100.00  |
| **\*** | Sanborn Savings Bank | HSA Contrib. for November 2022 |  $ 300.00  |
| **\*** | United Healthcare | STD/LTD for Jan. 2023 & Sept - Dec. 2022 for Karter VM |  $ 193.35  |
| **\*** | Wellmark | Health Ins. for January 2023 coverage |  $ 5,610.12  |
|  |  |  |  **$ 6,690.66**  |
| **\*** | Checks issued prior to meeting. |  |  |
|  | **TOTAL ALL FUNDS:** |  |  **$ 222,762.98**  |

For November 2022 – Accounts Receivable: $248,338.73 Accounts Payable: $251,641.27

Motion Boelter, seconded by Maranell to approve the following November 2022 reports:

Financial Report, Purchased Power Report, and Sales and Revenue Report. Motion carried 3-0.

Maranell introduced **RESOLUTION #2022-05 “A RESOLUTION AUTHORIZING BANK ACCOUNT USERS AND SIGNATURES”** and moved the same be adopted. Seconded by Boelter and upon the roll being called, the following named members of the board voted:

AYES: Boelter, Maranell, Rydberg

NAYES: None

Motion Carried: 3-0

Discussion was held regarding the Light Plant Superintendent transition.

There being no further business, motion Maranell, seconded by Boelter to adjourn at 1:00 p.m. Motion carried 3-0.

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Prepared by Michelle Vos